

Exhibit A

STATEMENT OF WORK

LIFT EQUIPMENT PREVENTIVE MAINTENANCE

UNITED STATES EMBASSY ABUJA

I. GENERAL INFORMATION:

The United States Embassy in Abuja, Nigeria requires professional services and contractor cost proposals to perform quarterly preventive maintenance and servicing of the Embassy's hydraulics lift equipment listed in the below section.

II. PROJECT REQUIREMENTS – EQUIPMENT DESCRIPTION:

1. Two (1) JCB forklift with model #510-56, and VIN #JCB5CGPGJ1402109

III. GENERAL REQUIREMENTS:

The Contractor under this SOW will be responsible for labor required to carry out all preventive maintenance works as outlined in this SOW and other relevant equipment specific document as is applicable

IV. SCOPE OF WORK -

Contractor shall provide all labor, tools and equipment to perform the Preventive Maintenance. All personnel working in the vicinity shall wear and /or use safety protection while all work is performed. Any questions or injuries **shall** be brought to the attention of the Post Occupation Safety and Health Officer (POSHO). A Mishap report sheet will be filled out on vendor's behalf in coordination with the POSHO assistant, anytime an accident or mishap occurs during the course of this project irrespective of location of performance. Such reports will guide necessary actions to be taken in resolving the issues.

If any discrepancies are found with the lifts equipment that are not covered under this scope of work then the contractor must provide the following:

1. Detailed report noting the discrepancy found.
2. Bill of Materials (BOM) to include component name, quantity, part #, and price for any repair material required and material lead time.
3. Price quote for repair labor.

At a minimum, the following work must be done (as applicable):

A. Monthly Schedule

1. Conduct visual check around the equipment and note any signs of leaks and cracks and dents and fix as appropriate.
2. With the lifts positioned properly, check for hydraulic levels on the sight gauges or other provided level checking means and confirm level ok. Top up as required with lift recommended hydraulic oil.
3. Remove the battery vent caps and check the battery liquids levels and specific gravity and perform battery load test, add battery liquid if necessary. Distilled water should be appropriate for battery liquid top up.
4. Check battery terminals and lugs for tightness and clean as appropriate. Apply grease on terminal connections and inspect hold down bars for firmness.
5. Check and adjust tension on all V and fan belts as applicable and check to make sure there are no hair cracks on the belts, replace as needed.
6. Check fuel tanks to make sure full and treat the fuel as needed.
7. Open fuel filter drain cocks. Drain water and sediment as required.
8. Check engine oil levels and top up as required. Use recommended engine oil for the equipment
9. Read and record all gauges/meters (adjust/calibrate as required)
10. Inspect all fuel, oil, water and hydraulic piping for secure mounting and flexibility as applicable.
11. Check all indication lights, replace any defective bulbs
12. Perform any additional maintenance tasks that may be recommended in the manufacture's operations and maintenance manuals.
13. Perform equipment functional test and record parameter readings per manufacturer's recommendation.
14. Check display for any alarm codes. Note the alarms and perform necessary resolutions
15. Check and clean Remote Start panel where applicable
16. Inspect and tests run the equipment remotely and confirm all control devices ok Check tire surfaces and sides for cuts, cracks, punctures and uneven and excessive wear and tear.
17. Check wheels for bends, cracks and damages
18. Check tire air pressure with an air pressure gauge and record readings
19. Check wheel nuts for torques as required
20. Check all sensors and brakes for functionality.
21. Fill out maintenance checklist and report deficiencies
22. Submit Service Inspection and Test Report.

Expected duration of performance is 5days

B. Quarterly Schedule:

1. Repeat all items in the Monthly schedule.
2. Inspect engine wiring harness and hydraulic hoses and fittings for wear and damages.
3. Inspect movable and rotary members.
4. Inspect unit thoroughly for loose fasteners.

SOW for PR10501132 for Preventive Maintenance for JCB Lift Equipment

5. Check engine run hours and replace engine oil as applicable. Expected frequency of engine oil change is 500 engine hours
6. Inspect and replace all filters as applicable.
7. Inspect unit for corrosion. Remove any corrosion, prime and paint.
8. Fill out maintenance checklist and report deficiencies
9. Perform any additional maintenance tasks that may be recommended in the manufacture's operations and maintenance manuals.
10. Dismantle, clean and reinstall fuel tanks and coordinate filling with the COR
11. Submit service inspection and testing report.

All inspection and test reports must be signed and turned over to the COR.

Expected duration of performance is 5 days/Quarter.

END OF STATEMENT OF WORK